



# Kensington Community Primary School

Brae Street  
Liverpool L7 2QG  
Head Teacher Kitty Davies

Telephone 0151 263 6429  
[schooladmin@kensingtonprimary.co.uk](mailto:schooladmin@kensingtonprimary.co.uk)

27<sup>th</sup> June 2024

Dear Parent/Carer,

## **Open Evening Years 3 and 4**

We are holding an open evening on **Thursday 4th July** and you are invited to come into school, pick up your child's report and if you choose, speak with your child's teacher. The teachers will be available from 3.30pm to 7.00pm

To enable smooth running and to give everyone a chance to speak with the teacher, you will be given an appointment time. If you could indicate on the slip below which time slot is most suitable for you and then return the slip to school, we will do our best to accommodate your request.

Please come to school 15 minutes before your appointment time so you can look through your child's books and read their report prior to seeing their teacher.

This year we are providing some childcare during your appointment time. This will be supervised by teaching assistants.

Yours sincerely

*Mrs K. Davies*

Mrs K Davies  
Head Teacher

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### **Appointment time request slip - please return this part to the class teacher**

Child's name..... Class.....

If possible I would like an appointment to see my child's teacher:-

Between 3.30pm & 4.30pm

Between 5.30pm & 6.30pm

Between 4.30pm & 5.30pm

Between 6.30pm & 7.00pm

Signed.....(Parent/Guardian)