

Kensington Community Primary School



Remote Learning Policy and Contingency Plan (COVID-19)

Our Mission Statement:

Kensington Primary School will provide a safe, secure and welcoming environment in which British Values and respect for cultural diversity, celebration of achievement and commitment to shared values fosters the growth of confidence and self-esteem in every child and their families.

The quality of teaching and learning will reflect the high value the school places on the achievement of all the pupils, reflecting diversity of race, equality of gender and awareness of individual need and an understanding of individual liberty. The quality of care provided throughout the school day will promote independence and self-esteem in all pupils.

The school will encourage the growth of such personal qualities as empathy, consideration for others and the ability to co-operate; promoting community cohesiveness, fostering the development of self-discipline, understanding of the rule of law, democracy and the awareness that each person is responsible for their own actions.

Remote Learning Lead: Mrs K. Davies

Review date: 20th February 2021

We reserve the right to change and adapt our remote learning policy at any point. This will be reviewed regularly and updated appropriately.

Overview of remote learning

In the event of a bubble or school closure, we are committed to providing steadiness education to our children and we will do this through remote learning. Whilst we understand this is not home schooling, the DfE remind us that education is not optional and therefore ask you to work with us to continue to give the children the high-quality education they have a right to and deserve. We will support you and your children in any way we can as we see remote learning as a significant example of cooperation between parents and teachers.

This remote learning document aims to:

- Set out the expectations we have as a school concerning remote learning
- Ensure uniformity in our approach to remote learning
- Maintain a good level of communication between families and us, the school.

Roles and Responsibilities:

Teachers are responsible for:

- Setting work via Google classroom each day for the children.
- Observing and monitoring children's learning, providing feedback daily.
- Communicating with families on a regular basis.
- Providing guidance and support for pupils and parents.

Pupils are responsible for:

- Completing work daily, to the best of their ability
- Submitting their work daily
- Asking for help from their teacher if they need it

Parents are responsible for:

- Encouraging their children to access the work daily
- Supporting the school and communicating any issues which may arise
- Communicating with school on a regular basis about their child, their motivation and their work

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching. It is important to know, remote learning changes over time.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

As a school, we will have a bank of holding activities to provide your child with, which will cover the expectations of their year group. After the first 24 hours, you can expect us to provide your child with daily remote learning work.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, science experiments and any lessons requiring extra materials may be slightly different in school to that at home. Your child will still be receiving the same broad curriculum in relation to the learning intentions, outcomes and expectations for their year group.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Primary school-aged pupils	If your child is in years 1-6, they will be provided with a minimum of 3 hours a day of remote learning If your child is in Nursery or reception, your child will be provided with a minimum of 2 hours of work a day.
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Accessing remote education

How will my child access any online remote education you are providing?

Your child can access online remote education via Google classroom and our school website (Remote Learning page on each class page). If there are any issues or questions relating to Google classroom, please contact your child's teacher or the school directly and we will try and resolve these issues together.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Please contact school if you have any questions about the following:

- Paper packs (hard copies of the work)
- Laptop lending
- Data top ups
- Help with broadband at home
- Year group emails (to communicate with your child/ren's teachers)
- Telephone conversations (between 9am-4pm)

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Google classroom
Our school website- remote learning page available on each year group page.
Paper packs (if families cannot access google classroom)
Year group emails to assist families
Reading books at home
Video clips from teachers
Video clips used from websites
Websites used to support our planning (White Rose, Oak Academy etc)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Remote learning is expected to be completed on a daily basis. If families cannot access google classroom, paper packs should be completed and returned to school, to be marked, safely, by a teacher. Teachers are on hand, via telephone or email to support any issues that arise. Communication with families will happen, at a minimum, fortnightly via telephone or email.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

We will check google classroom and respond to your child's work and questions each day. On google classroom, we will offer feedback and next steps each day also to help your child. If there are any concerns, we will ring you to discuss these.

How will you assess my child's work and progress?

Our approach to feeding back on pupil work is as follows:

We will comment on and mark the children's work individually to share how they have done daily and we will share next steps once a week, for a variety of subjects. The children know these as quality marks. We may also post videos and messages to the year group via google classroom.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Communication with SENCO, Miss Warren
- Differentiated work to meet their individual needs
- School to have contact with parents
- School to provide hard copies of the work set, each week

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Children would still be expected to complete work, just at their own pace if they are unwell. If they require paper packs, these would have to be collected from someone not isolating.

Governors

Governors will monitor the school's approach to providing remote learning to ensure education remains as high quality as possible.

Designated safeguarding lead

Keeping children safe online is essential. Safeguarding remains an important aspect throughout this time and especially with this new area of remote learning. The DSL is responsible for acting upon any concerns they have.

Data Protection

Accessing personal data:

Staff members will access their data and work via a school device. If they are using their own device, this will be approved by the school.

Processing personal data:

Staff members will need to collect personal data such as email addresses and telephone numbers as part of our remote learning system. This does not require explicit permission as this information is used for the school's office functions.

Keeping devices secure:

All staff members will take appropriate steps to ensure their devices remain secure. This includes:

- Keeping the device password secure
- Not sharing the device amongst family and friends
- Ensuring the device locks if inactive for a period of time
- Ensuring the device has up-to-date anti-spyware software