Kensington Community Primary School

Brae Street
Liverpool L7 2QG
Head Teacher Kitty Davies

Telephone 0151 263 6429
schooladmin@kensingtonprimary.co.uk

2nd November 2026

Dear Parent/Carers,

Open Evening – Years 3, 4, 5 and 6

We are holding an open evening on **Wednesday 18th November** and you are invited to come into school and speak with your child's teacher. The teachers will be available from 3.30pm until 6.30pm.

To enable smooth running and to give everyone a chance to speak with the teacher, you will be given an appointment time. If you could indicate on the slip below which time slot is most suitable for you and then return the slip to school, we will do our best to accommodate your request. If we don't hear from you we will assume that any time is convenient. Please come to school 10 minutes before your appointment time so you can look through your child's books prior to seeing their teacher.

There will be some childcare provision (for children who attend our school) in the Key Stage 1 Hall, for families who **are not able** to find a responsible adult to look after their child/children at home.

Yours sincerely

Mrs K Davies

Mrs K Davies
Head Teacher

Appointment time request slip - please return this part to the class teacher

Child's name..... Class.....

If possible I would like an appointment to see my child's teacher:-

Between 3.30pm & 4.30pm ☐ Between 5.30pm & 6.30pm ☐

Between 4.30pm & 5.30pm ☐

Signed.....(Parent/Guardian) Date: .....